

This planner is part of the Troop 5 Patrol Leaders Handbook, which can be downloaded from the documents page of the troop web site (troop5.net)

Troop Meeting Plan – To be completed by the SPL, with assistance from other Junior Leaders, published by the Troop Scribe, and reviewed by the Scoutmaster. Required for every Troop meeting.

TROOP 5 MEETING PLAN

Date _____ Service Patrol for this Meeting: _____

Activity	Description	Scouts Responsible
Setup	Set up chairs by patrol, flags, any other setup needed	Service Patrol
Pre-opening <i>(Activity run while the room is setup)</i>		
Opening Ceremony <i>(Possible introduction of guests, etc.)</i>	Bugle Scout Oath	Bugler All
Main Meeting <i>(e.g. Skills Instruction)</i>		
Patrol Meetings <i>(Planning for upcoming camping trips, practicing skills taught, etc.)</i>		
Inter Patrol Activity (Skills contest / Game)		
Closing	Announcements: • • • •	
	Scoutmaster's Minute Prayer Bugle Scout Law	Scoutmaster Chaplain's Aide Bugler All
After the Meeting	Rose, Thorns and Bud Review plans for next meeting Put away chairs and flags	SPL/ASPL/SM SPL/ASPL/SM Service Patrol

Special Materials/Equipment Required (e.g. ropes, backpacks):	Scout Responsible